Northfield Road Primary School
Netherton, Dudley, West Midlands, DY2 9ER
Tel: 01384 989027
Email: info@northfield.dudley.sch.uk
Website: www.northfield.dudley.sch.uk

BREAKFAST CLUB CONTRACT

- The cost per session is £4.50.
- Entry to the Breakfast Club is at 7:30am onwards. Breakfast Club staff will be available for you to hand over your child, at the gate, behind the mobile classroom on Northfield Road from 7:30-8:30am.
- Bookings must be made in advance via the SchoolMoney website or app. These can be made up to midnight on the day preceding the booking. Access to the Breakfast Club will not be granted without a booking on SchoolMoney.
- Parents/carers are requested to sign the daily register before leaving their child with staff at the Breakfast Club.
- Cancellations can be made on the SchoolMoney website or app up to midnight on the night before the session. Alternatively, an email can be sent to the school on the day of the session to **info@northfield.dudley.sch.uk, or telephone 01384 989027 by 8:00am at the latest.**
- School will only grant refunds if the cancellation procedure has been followed. The request for a refund must made in writing by email to info@northfield.dudley.sch.uk. If a request is not received the credit balance will be held until the next booking is made. This balance can be seen on SchoolMoney.
- **In the event of a child's absence from school, through sickness or other reasons, it is the responsibility of the parent to follow the cancellation policy as outlined above. If not followed, the charge for the session will stand and must be paid in full before any future bookings are made.**
- A healthy breakfast and a drink will be provided for each child during the session. This can include a choice of cereals with milk, toast with butter or jam and a drink of squash.
- It is the responsibility of the parent or carer to advise the Breakfast Club, in writing, of any known allergies, medical conditions or dietary needs.

Please complete the section below if your child has any known allergies, a medical condition, or any dietary needs.

Allergies	
Medical Conditions	
Dietary Needs	

By signing below, parents and carers are confirming acceptance of the terms and conditions for use of the Breakfast Club as outlined in this document.

Name of Child	
Class	
Name of Parent / Carer	
Contact Telephone No.	
Date	