Northfield Road Primary School
Netherton, Dudley, West Midlands, DY2 9ER
Tel: 01384 989027
Email: info@northfield.dudley.sch.uk
Website: www.northfield.dudley.sch.uk

AFTER SCHOOL CLUB CONTRACT

- The cost per session on the date of this agreement is £6.50.
- Collection of children is from the gate at the rear of the mobile classroom on Northfield Road. Collection times for the After School Club are anytime from 4:15pm onwards, with a **final collection time of 5:45pm.** ***Please note that late collections may result in rejection of future bookings.***
- Please book sessions in advance via the SchoolMoney website or app. You can do so up to midnight on the day before the session required.
- Only in the event of an emergency or unforeseen event, where a parent/carer is unable to collect their child at the end of the school day, will we allow a booking. You can do this before 3:00pm at the latest by telephoning the school office on 01384 989027.
- You can cancel unwanted sessions on the SchoolMoney website, or app, up to midnight on the night before the booked session. Alternatively, send an email to **info@northfield.dudley.sch.uk** on the day of the session, please do this by **12:00pm noon at the latest**.
- School will only grant refunds if the cancellation procedure above has been followed. To request a refund, send an email to info@northfield.dudley.sch.uk. If you do not request a refund the credit balance will stand until you book the next After School Club session. This balance will be visible on School Money.
- In the event of a child's absence from school, through sickness or other reasons, it is the responsibility of the parent to follow the cancellation policy as outlined above.
- After School Club provides a healthy snack, and drink, to children during each session.
- It is the responsibility of the parent or carer to advise the After School Club, in writing, of any known allergies, medical conditions or dietary needs. *You can do this on the reverse of this page.*

Please complete the section below if your child has any known allergies, a medical condition, or any dietary needs.

Allergies	
Medical Conditions	
Dietary Needs	

By signing below, parents and carers are confirming acceptance of the terms and conditions for use of the Breakfast Club as outlined in this document.

Name of Child	
Class	
Name of Parent / Carer	
Contact Telephone No.	
Date	